

Provider Access

Policy Statement

May 2021

Date of approval:	May 2021
Approved by:	Local Academy Board
Date of next review:	May 2022



Consilium
Academies

Contents

Aims.....	2
Statutory requirements.....	2
Student entitlement.....	2
Management of provider access requests.....	2
Opportunities for access.....	3
Links to other policies.....	4
Monitoring arrangements.....	4

1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years 8 to 13 at Heworth Grange School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Claire Frater, Careers Officer.

Telephone: 0191 421 2244

Email: claire.frater@heworthgrange.org.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 7	Assembly and advisory group opportunities –employability skills. Class career discussions.	Assembly and advisory group opportunities –employability skills. Class career discussions.	Assembly and advisory group opportunities –employability skills. Class career discussions.
YEAR 8	Assembly and advisory group opportunities –employability skills. Class career discussions	Assembly and advisory group opportunities –employability skills. Class career discussions	Assembly and advisory group opportunities –employability skills. Class career discussions Careers workshop

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 9	Assembly and advisory group opportunities - employability skills. Class career discussions Careers Fair Event	Assembly and advisory group opportunities - employability skills. Class career discussions Key Stage 4 options event	Assembly and advisory group opportunities - employability skills. Class career discussions Careers workshop
YEAR 10	Assembly and advisory group opportunities - employability skills Class career discussions Careers Fair Event	Assembly and advisory group opportunities - employability skills Class career discussions Inspirational speakers	Assembly and advisory group opportunities - employability skills Class career discussions Work experience preparation sessions Work experience
YEAR 11	Assembly and advisory group opportunities - employability skills Class career discussions Assembly on opportunities at 16 Further Education Higher Education Careers Fair Event	Post-16 evening Presentations from 6th form providers Apprenticeships – support with applications	On-going support provided for students

Please speak to our Careers Officer to identify the most suitable opportunity for you.

5.1 Granting and refusing access

Employer Engagement events run through the year across all year groups depending on availability and other school activities. This is not a restrictive plan. Please speak to our Careers Officer to identify the most suitable opportunity for you.

5.2 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

5.3 Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with Careers Manager or a member of the team. Providers are welcome to leave a copy(ies) of their prospectus or other relevant course literature with the school, to be distributed to students.

6. Links to other policies

- Safeguarding/child protection policy
- Careers guidance policy
- Curriculum policy

7. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Claire Frater, Careers Officer.

This policy will be reviewed by the Careers Lead, annually.

At every review, the policy will be approved by the Headteacher and Governing Board.